

Build Kansas Fund | Fiscal Year 2025 Application Package | Memo



To: Representative Troy Waymaster, Chair, Build Kansas Advisory Committee
Chardae Caine, Kansas Legislative Research Department
Shauna Wake, Office of the Kansas State Treasurer

From: Jason Fizell, Interim Executive Director, Kansas Infrastructure Hub

RE: Build Kansas Fund Application #2025-128-NoEDD

Date: June 17, 2025

Attached, please find an application made to the Build Kansas Fund by the City of Ottawa. The application packet includes the following items:

- Coversheet – provides a high-level overview of the application including a unique identification number, page 1 of 12 of the Build Kansas Fund Application Package.
- Build Kansas Fund Application – includes information submitted with the Build Kansas Fund Application, pages 2-8. Page 8 provides the table of funding sources and zip codes served by the project.
- Attachments – executive summary and supporting documentation, pages 9-12.

Project Overview

The City of Ottawa seeks funding from the Federal Aviation Administration (FAA) for funding available through the Airport Infrastructure Grant (AIG) program for their Ottawa Municipal Airport Parallel Taxiway Construction project which includes reconstructing 1,500 feet of deteriorated parallel taxiway to improve pavement condition, enhance safety, and support efficient airport operations.

This opportunity is a formula BIL program with a local match requirement of 5% of the total project cost. The entity is requesting \$29,250.50 from the Build Kansas Fund, and is providing a local match of \$1,539.50. This request has the potential to unlock \$585,000.00 in federal funds, for a total project cost of \$615,790.00.

The deadline is June 30, 2025, and this Build Kansas Fund application was received on May 8, 2025.

Build Kansas Fund Steering Committee Recommendation

The Build Kansas Fund Steering Committee reviewed this application on June 11, 2025 following a successful completeness check. The Steering Committee **RECOMMENDS APPROVAL** of Build Kansas Funding to the Build Kansas Advisory Committee for final advice.

Build Kansas Fund | Fiscal Year 2025

Application Package | Coversheet



| | |
|---|---|
| Build Kansas Fund Application Number | 2025-128-NoEDD |
| Applicant Name | City of Ottawa |
| Application Date Received | 5/8/2025 |
| Project Name | Ottawa Municipal Airport Parallel Taxiway Reconstruction |
| Project Description | Reconstruct 1,500 feet of deteriorated parallel taxiway to improve pavement condition, enhance safety, and support efficient airport operations |
| Entity Type | Local Government |
| Economic Development District (EDD) Planning Commission | NO EDD/RPC |
| Infrastructure Sector(s) | Transportation |
| BIL Program | Airport Infrastructure Grant (AIG) |
| BIL Program Type | Formula |
| Application Type | Implementation |
| BIL Application Deadline | 6/30/2025 |
| Build Kansas Fund Request | \$29,250.50 |
| Technical Assistance Received | General Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| | BIL Application Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| | Build Kansas Fund Application Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| | Other (Brief Description): Provided General TA and BKF Application Support. |
| Application Notes | Build Kansas Fund contribution of \$29,250.50 will unlock \$585,000.00 in federal BIL funding, with a local cash contribution of \$1,539.50 for a total project cost of \$615,790.00. |
| Steering Committee Funding Recommendation | 6/11/2025 Recommend <input checked="" type="checkbox"/> Declined <input type="checkbox"/> |
| Advisory Committee Funding Recommendation | 6/17/2025 Recommend <input type="checkbox"/> Declined <input type="checkbox"/> |

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|-------|--|--------------|
| Title | City of Ottawa, Kansas | 05/08/2025 |
| | by DJ Welsh in Build Kansas Fund Application | id. 50490502 |
| | dwelsh@ottawaks.gov | |

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|----------------------------|------------|
| Original Submission | 05/27/2025 |
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| Score | n/a |
| Part 1: Applicant Information | |
| The name of the entity applying for the Build Kansas Fund: | City of Ottawa, Kansas |
| Project Name: | Ottawa Municipal Airport Parallel Taxiway Reconstruction |
| Entity type: | Local Government |
| Entity Population: | 12,686 |
| Applicant Contact Name: | DJ Welsh |
| Applicant Contact Position/Title: | Director of Public Works |
| Applicant Contact Telephone Number: | +17852293630 |
| Applicant Contact Email Address: | dwelsh@ottawaks.gov |
| Applicant Contact Address: | 101 South Hickory Street |
| Applicant Contact Address Line 2 (optional): | PO Box 60 |
| Applicant Contact City: | Ottawa |
| Applicant Contact State: | Kansas |
| Applicant Contact Zip Code: | 66067 |

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|---|-------------------------------|
| Is the Project Contact the same as the Applicant Contact? | No |
| Project Contact Name: | Brad Waller |
| Project Contact Position/Title: | Sr. Project Manager - Benesch |
| Project Contact Telephone Number: | +17853131913 |
| Project Contact Email Address: | bwaller@benesch.com |
| Project Contact Address: | 2627 KFB Plaza |
| Project Contact Address Line 2 (optional): | Suite 102W |
| Project Contact City: | Manhattan |
| Project Contact State: | Kansas |
| Project Contact Zip Code: | 66503 |
| Part 2: Build Kansas Fund - Eligibility Criteria | |
| Certify that you are pursuing an Infrastructure Investment and Jobs Act (IIJA) funding opportunity for which your entity is eligible: | Yes |
| Certify that the Infrastructure Investment and Jobs Act (IIJA) funding opportunity you are pursuing has a required non-federal match component: | Yes |
| What is the primary county that the project will occur in? | Franklin County |

The Build Kansas Fund is intended to support Kansas-based infrastructure projects. Please provide a list of all the zip codes this project will be located in, along with an estimated percent [%] of the project located in that zip code. For example, if seeking funding for road infrastructure, provide a rough percent of the roads expected in each zip code:

[Zip Code Percentage.xlsx](#)

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| | Part 3: Infrastructure Investment and Jobs Act (IIJA) - Grant Application Information Please Note: This information is related to the federal Infrastructure Investment and Jobs Act (IIJA), commonly known as the Bipartisan Infrastructure Law (BIL), funding opportunity to which you will apply. This is NOT information for the Build Kansas Match Fund. |
| Please enter the Infrastructure Investment and Jobs Act (IIJA) funding opportunity title that the entity is applying for: | Federal Aviation Administration (FAA) Airport Infrastructure Grant (AIG) |
| What is the funding agency for this Infrastructure Investment and Jobs Act (IIJA) funding opportunity? | Federal Aviation Administration |
| What is the Assistance Listing Number (ALN) for this Infrastructure Investment and Jobs Act (IIJA) funding opportunity? | 20.106 |
| What is the federal application due date for this Infrastructure Investment and Jobs Act (IIJA) funding opportunity? | 6/30/2025 |
| Application Type: | Implementation |
| What is the federal fiscal year for this Infrastructure Investment and Jobs Act (IIJA) funding opportunity? | 2025 |

Enter the amount of funding being applied for, from the Infrastructure Investment and Jobs Act (IIJA) funding opportunity: \$585,000.00 for a total project cost of \$615,790.00

Enter the total project cost: \$615,790.00

Enter the required non-federal match percentage: 5%

Part 4: Build Kansas Fund - Match Application Information Beginning in July 2024 and moving forward, eligible applicants are expected to contribute a portion of the non-Federal match requirement. This contribution can be in the form of cash and/or in-kind contributions. The goal is to demonstrate the applicant's commitment to the project. The contribution should be significant enough relative to the Build Kansas Fund request. For a local public entity, 5% of the non-federal match is a good guideline, but not a requirement. See Build Kansas Fund Program Guidance for exceptions and more information.

Enter the non-federal cash match amount being requested from the Build Kansas Fund: \$29,250.50 for a total project cost of \$615,790.00

Enter the non-federal cash match amount being provided by the eligible applicant, if applicable: \$1,539.50 for a total project cost of \$615,790.00

Enter the estimated value of the non-federal in-kind match amount being provided by the eligible applicant, if applicable: 0

Expected breakdown of funding sources to support the project: Enter the funding source and projected amount from each source to support this project:

[Kansas+DOT+table_V2.xlsx](#)

Part 5: Build Kansas Fund - Means Test and Eligible Applicant Match

What other available funding sources that are currently planned to go unused by your entity will be leveraged for this project?

n/a

Will any American Rescue Plan Act (ARPA) or Coronavirus State & Local Fiscal Recovery Fund monies will be used for the non-federal match?

No.

What other sources of in-kind match will be leveraged for this project? Please list and include the actual or estimated value of each.

n/a

What other funding sources (local, federal, or non-federal) will be used for this match?

There will also be an FAA AIP grant in the (approximate) amount of \$397,334.00. The City will provide the required 5% match for this grant as well, in the amount of \$20,913.00 for a total project cost of \$418,247.

Describe your efforts to find other available funding sources for this project:

We have also applied for FY2025 THUD Appropriations for Congressionally Directed Spending (CDS) in the amount of \$2,500,000.00. If this funding is successful, we will reconstruct the entire 4,500 feet of parallel taxiway. If this funding is not successful, we will build approximately 1,500 feet of the taxiway with the grants indicated above.

Part 6: Additional Information

Please upload a draft or final version of the Infrastructure Investment and Jobs Act (IIJA) program grant application associated with this request OR an executive summary providing an overview of the project:

[OWI_020_Go_Letter.pdf](#)

Provide any additional information about this project not covered in previous sections of this application (optional):

The FAA Go Letter and executive summary attached to this grant application shows a BIL match of \$592,000.00. That was an estimate from the fall of 2023. The actual amount of BIL funding available in FY2025 is \$585,000.00.

Part 7: Terms and Conditions

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| Understanding of Fund Release Requirements: | checked |
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| Understanding of Use of Funds: | checked |
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| Understanding of Reporting Requirements: | checked |
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| Authority to Make Grant Application: | checked |
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| Persons and Titles: The following persons are responsible for making this Build Kansas Fund application. | DJ Welsh |
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| Position/Title: | Director of Public Works - City of Ottawa |
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| Additional: | Lisa Borjas |
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| Position/Title: | Public Works Administrative Assistant - City of Ottawa |
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| Additional: | Brad Waller |
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| Position/Title: | Sr. Project Manager - Benesch |
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| Additional: | Brian Silcott |
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| Position/Title: | City Manager |
|-----------------|--------------|

| Source | Amount | % of Project |
|--|---------------------|--------------|
| Build Kansas Funds (non-federal match) | \$29,250.50 | 4.75% |
| Eligible Applicant Cash Match | \$1,539.50 | 0.25% |
| Eligible Applicant In-Kind Match (estimated value) | \$0.00 | 0% |
| BIL Federal Funds (applied for) | \$585,000.00 | 95.00% |
| Additional Project Contribution (if applicable) | \$0.00 | 0% |
| TOTAL PROJECT COST | \$615,790.00 | 100% |

***Applicant satisfies recommended match contribution of 5% of the required match**

| Zip Code | % of project in zip code |
|----------|--------------------------|
| 66067 | 100% |
| | 100% In Kansas |

Ottawa Municipal Airport Parallel Taxiway Reconstruction Project Summary

The City of Ottawa has completed the design for the reconstruction of approximately 1/3 of the parallel taxiway at the Ottawa Municipal Airport (OWI), Ottawa, Kansas. The airport currently has a concrete parallel taxiway to Runway 17/35 that is 4500' long x 35' wide that has an average Pavement Condition Index (PCI) of 44. This construction project will replace approximately 1,500 feet of the taxiway with new concrete pavement.

The project improvements will consist of the following elements:

- Remove existing concrete pavement
- Excavation Operations (remove existing base and soils)
- Subgrade Preparation and Borrow Embankment
- Construction of a new aggregate base course
- Construction of a new PCC Pavement Section
- Construction of a 6" Subdrain along both edges of the new pavement section
- Pavement Markings
- Minimal Shoulder Grading Work

No taxiway lighting is included in the project scope of work. The taxiway lighting was replaced in 2018 and the new pavement alignment and profile will accommodate the light locations so none of the taxiway lighting will require adjustment. Should any of the existing electrical infrastructure be in conflict with the proposed design, it will be relocated or reconstructed accordingly to accommodate the new construction.



U.S. Department of
Transportation

**Federal Aviation
Administration**

Central Region
Iowa, Kansas
Missouri, Nebraska

901 Locust
Kansas City, Missouri 64106
(816) 329-2600

September 10, 2024

Mr. Michael Haeffele
Director of Public Works
City of Ottawa
101 S. Hickory
Ottawa, Ks 66067

Re: Ottawa Municipal Airport (OWI); Ottawa, Ks

Subject: Initiation of Work for Proposed FY 2025 Project

Dear Mr. Haeffele:

Proposed Project

The FAA is considering the following project(s) as part of the FY 2025 Capital Improvement Program:

| | |
|---|--------------------------------|
| Reconstruct Parallel Taxiway (Phase 1) | \$989,334.00 |
| <i>Proposed Project Description</i> | <i>Federal Share Requested</i> |

The project(s) scope of work and anticipated Federal share are based on your Airport Capital Improvement Plan (ACIP) Data Sheet.

Contact me if you no longer plan to accomplish this work this year, the scope has changed, or the cost estimate has changed significantly.

Project Funded with Additional Grants.

FY 2025 Grant Numbers with estimated amounts

1. 3-20-0066-020-2025 | \$397,334.00 | AIP - 2025
2. 3-20-0066-021-2025 | \$592,000.00 | BIL - AIG - 2025

What you need to know about a project funded with multiple grants:

- Each grant will need to have a usable unit of work, or per [Program Guidance Letter 22-02](#), the project cost can be prorated to fit the funds available for each grant.
- Determine the best approach to structure the project budget and bid proposal to fit all funding sources.
- List all grants, including future grants on a project budget
- Submit a separate grant application for each grant.

Purpose and Limitations of Letter

This is not a guarantee of funding, nor is the value of the project considered a final determination by the FAA. The Congressional notification of funding, if issued, will serve as your official announcement that funding is available for your location. All work activities performed prior to Congressional release of funds are at the sponsor's initiative.

FAA Environmental Determination

The FAA determined that there are no individual or cumulative extraordinary circumstances associated with this proposed action. The project is environmentally Categorically Excluded (CATEX) under paragraph(s) 5-6.4e of FAA Order 1050.1F as it relates to the National Environmental Policy Act (NEPA). No further environmental documentation for this project is needed. Please refer to the environmental conditions to be included in the project design and/or construction as appropriate.

What you need to do now

To compete for funding this fiscal year, you should complete the following actions:

- Evaluate your progress in meeting your 3-year DBE Program goal. If you have any questions regarding your DBE Program, contact Ms. Ofelia Medina at 424-405-7205 or ofelia.medina@faa.gov
- Initiate actions that require long lead times.
- Our records show the latest Exhibit A or Airport Property Map is dated 11/1/2017. If this does not match your records, please contact Amy Walter at (816) 329-2603 or amy.walter@faa.gov to correct.

Proposed Schedule of Sponsor Actions

Please complete the following actions no later than the date proposed. Contact me if you cannot meet these deadlines.

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|--|-------------------|
| Submit Engineering Agreement by | 10/15/2024 |
| Submit 30% Engineer's Report and Preliminary CSPP by | 12/1/2024 |
| Submit 90% Engineer's Report, Plans, Specifications, and Draft CSPP by | 1/15/2025 |
| Open Bids by | 3/15/2025 |
| Submit Grant Application..... | 4/1/2025 |

Detailed Guidance

Detailed guidance regarding each of the above steps can be found in the AIP Sponsor Guide located at http://www.faa.gov/airports/central/aip/sponsor_guide/.

Questions

If you have any questions, please contact me at (816) 329-2633 or Andrea.L.McKinnie@faa.gov.

Page 3 of 2
Go Letter
OWI 020

Sincerely,

A handwritten signature in black ink, appearing to read "Andrea McKinnie". The signature is written in a cursive, flowing style.

Andrea McKinnie, P.E.
State Airport Engineer - Kansas